

## **Requestor Terms of Service & Authorization for 3rd Party Retrieval**

ChartRequest is engaged in the business of obtaining copies of medical records. Upon acceptance of these terms, Client must always provide authorizations in writing by Client's clients/customers to obtain the medical records for Client's clients/customers. Client has engaged the services of ChartRequest for the purpose of obtaining copies of medical records for Client's clients/customers. ChartRequest has been authorized by Client, who has been authorized by Client's clients/customers, to obtain copies of medical records from medical service providers. The purpose of this Authorization is to provide medical service providers with written proof of the authorization of ChartX by Client, each time a record is requested, to obtain medical records from medical service providers.

Client hereby authorizes ChartRequest for the sole and limited purpose of requesting and scanning/retrieving medical records on behalf of Client for Client's clients/customers. Client hereby directs ChartRequest to request medical records from medical service providers for the purposes of scanning, digitizing, and transmitting to Client all medical records produced. A copy of Client's client/customer signed, written authorization shall be submitted to ChartRequest electronically or by mail or facsimile prior to ChartRequest's retrieval of any record for such client/customer in each instance. This Authorization is the "Authorization Agreement" referred to in that certain Agreement for Retrieval of Records between Client and ChartRequest, all of the terms and conditions of which are hereby incorporated by this reference. BY USING THIS SITE, I ACCEPT AND AGREE TO BE BOUND BY BOTH THIS AUTHORIZATION AND ALL OF THE FOREGOING TERMS, CONDITIONS AND PROVISIONS. I HEREBY CONFIRM THAT THE FOREGOING INFORMATION IS TRUE, CORRECT, ACCURATE AND COMPLETE IN ALL MATERIAL RESPECTS. I FURTHER REPRESENT AND WARRANT THAT I AM A DULY AUTHORIZED AGENT, EMPLOYEE OR REPRESENTATIVE OF FIRM OR ENTITY IDENTIFIED ABOVE AS EMPLOYER, AND THAT ACCEPTANCE OF THE TERMS, CONDITIONS AND PROVISIONS OF THE AGREEMENT AND THE AUTHORIZATION ARE AND SHALL BE BINDING UPON THE EMPLOYER, FIRM, or ENTITY..

Questions? Concerns? Suggestions? Please contact us at [support@chartrequest.com](mailto:support@chartrequest.com) or via U.S. mail at ChartRequest, 1799 Briarcliff Rd, FRNT 133237, Atlanta, GA 30333 to report any violations of this Agreement **or to pose any questions regarding this Agreement or the Platform.**

These Terms of Service were last modified on the 27th of December, 2018.